PURCHASE REQUEST

Entity Name: **CIVIL SERVICE COMMISSION** **Fund Cluster:**

Office/Section : **RCAD**		**PR No.:** 2020110597 **Responsibility Center Code :**			**Date: 11.23.2020**
Stock / Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	PCS	Security Paper	100,000	2.00	200,000
		Size: 8" x 5 1/2"			
		Color yellow or gold with woven design			
	PCS	Black ink for EPSON printer (EPSON 003)	50	250.00	12,500
		x-x-x-x-x-x-x-			

Purpose: For official use at IRMO

	Requested by:	Approved by:
Signature :		Noreen Boots Gocon-Gragasin
Printed Name :	RAMON JUN D. ACLAN	NOREEN BOOTS GOCON-GRAGASIN
Designation :	CHRS	Director III

Certified that the above request is included in the Annual Procurement Plan (APP) & with complete supporting document

JULIUS B. REMUDARO
Chief, PMD
11/25

11/25/2020